Dallas R.E.A.L.
Time Rapid Rehousing Application Orientation
Mission of MDHA

MDHA is a backbone organization that leads the development of an effective homeless rehousing system. In partnership with 90+ public, private, and nonprofit institutions, we make the experience of homelessness in Dallas and Collin Counties rare, brief, and non-recurring.
Orientation Agenda

1) Understanding the homelessness ecosystem
2) Understanding Coordinated Access System & Housing Priority List
3) Overview of Dallas R.E.A.L. Time Rapid Rehousing
4) How DRTRR will end homelessness for 2,700 individuals
5) DRTRR Application and scoring rubric
6) AmpliFund
7) Questions
Understanding the homelessness ecosystem

Ashley Brundage
Homeless Systems Are Complex

<table>
<thead>
<tr>
<th>STREET SERVICES</th>
<th>Local</th>
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<tbody>
<tr>
<td>Sanitation &amp; Trash</td>
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<tr>
<td>Street Cleaning</td>
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<td>Parks &amp; Restroom Facilities</td>
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<td>Ambulance &amp; Police</td>
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<td>Public Health Outreach</td>
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<tr>
<th>REHOUSING SERVICES</th>
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<tr>
<td>HUD</td>
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<td>Veterans Affairs</td>
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<thead>
<tr>
<th>State &amp; Local</th>
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<tbody>
<tr>
<td>General Revenue</td>
</tr>
<tr>
<td>Private Donors</td>
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<tr>
<td>State Designated Funds</td>
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<table>
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<tr>
<th>HOUSING CREATION</th>
<th>Federal</th>
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<tbody>
<tr>
<td>Block Grants</td>
<td></td>
</tr>
<tr>
<td>Housing Tax Credits</td>
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</tr>
<tr>
<td>Public Housing Vouchers</td>
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<table>
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<th>State &amp; Local</th>
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<td>Local Housing Bonds</td>
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<td>Private Capital</td>
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<td>General Revenue</td>
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<td>Housing Trust Funds</td>
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<th>PREVENTION</th>
<th>Public Policy</th>
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<tr>
<td>Landlord/Tenant Laws</td>
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<td>Rent Control</td>
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<td>Subsidy Discrimination</td>
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<td>Affordable Housing</td>
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<tr>
<th>Safety Nets</th>
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<tbody>
<tr>
<td>Medicaid/Medicare</td>
</tr>
<tr>
<td>Food Stamps</td>
</tr>
<tr>
<td>Cash Benefits</td>
</tr>
</tbody>
</table>
HUD’s Umbrella Strategy

To overcome inherent, disjointed governance, HUD mandated a continuum of care

Establish an umbrella approach for a governance structure that drives strategic investments and coordinated action to achieve shared outcomes
Our Blueprint

Standardize Intake Processes
Match Need to Housing Path

LOW
Self-resolution: Employment & short-term shelter

MODERATE
Rental subsidies & services: Short- to medium-term

HIGH
Rental subsidies & services: Long-term
Measurable Results in Five Years

2021
End homelessness among veterans

2023
Significantly reduce chronic unsheltered homelessness

2025
Reductions in family, youth homelessness
Coordinated Access System & Housing Priority List
Alex Abraham & Trudy Hernandez
Coordinated Assessment System (CAS)

The community-wide process developed to ensure all people experiencing a housing crisis have fair and equal access and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs.
History of the Coordinated Assessment Systems

Pre-Coordinated Entry

Post-Coordinated Entry

Client Enters CE

Housing/Service Providers

Community Services

Diversion/Prevention Services
Orienting our Systems Toward Housing & Housing Stabilization

- Matching resources with needs
- Coordinating and simplifying access
- Using data to drive decision-making and promote quality
- Building capacity – Provider and Inventory
- Enhancing collaboration among funders
CAS & HPL

Prevention

Crisis and Triage

Housing

Coordinated Entry

Self - Resolve/Diversion

Access Points

HUD Assessment & VI-SPDAT

Rapid Rehousing

PSH

Navigator case Load

Critical Documents

Housing Search

Advocacy

Housing Case Manager

Where you come in!
Where Are The Clients Coming From?

- PSH
- EHV
- RRH
- RRH

Chromically Homeless (High)

All Others (Moderate)

CAS Que

Diversion

Unsheltered

Sheltered

Encampment Decommissioning
Key Takeaways

• MDHA will assign clients from CAS to the subrecipient (you) for case management or housing navigation
• MDHA is contracting with subrecipients to provide services to new clients, not serve a nonprofits’ existing clients
Dallas R.E.A.L. Time Rapid Rehousing
Peter Brodsky
Dallas R.E.A.L. Time Rapid Rehousing

- Collaborative model involving multiple governmental entities and COC service providers
- Funding from American Rescue Plan Act (ARPA) and philanthropy
- Rehousing and wraparound services

**RESULT:**

**R.E.A.L. access to housing for persons experiencing homelessness**
Dallas R.E.A.L. Time Rapid Rehousing

City of Dallas: $25 mm
Dallas County: $23 mm + 124 EHV ($2mm)
DHA: 490 EHV ($8mm)
Other Cities: 144 EHV ($2.4mm)
Private: $10 mm

~$72 million
$60 million in cash and 758 vouchers worth ~$12 million

2,762+ individuals or families housed over 2 years
758 vouchers for domestic violence survivors, families and individuals with chronic health or other issues
2,000+ individuals deemed likely to be able to stabilize and sustain housing after 12 months
How Will The Funds Be Utilized?

<table>
<thead>
<tr>
<th>Rental Subsidy</th>
<th>Services</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$42 Million</strong></td>
<td><strong>$18 Million</strong></td>
<td><strong>$10 Million</strong></td>
</tr>
</tbody>
</table>

- **Rental Subsidy**
  - Phase 1: EHV Vouchers - $10 million
  - Phase 2: Rapid Re-Housing financial assistance - $32 million

- **Services**
  - Case Management
  - Navigation
  - Landlord Engagement

- **Other**
  - Landlord Incentives
  - Move In Kits
  - Admin capacity
Timeline

Phase 1: Rehouse 360 Families and Survivors of Domestic Violence

Phase 2: Rehouse 2,000 Unsheltered Individuals and 300 Sheltered Individuals
## Services to Be Provided

<table>
<thead>
<tr>
<th>Case Management for Rapid Rehousing</th>
<th>Case Management for EHV</th>
<th>System Housing Navigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Open to multiple nonprofits</td>
<td>• Open to multiple nonprofits</td>
<td>• Most likely to be centralized at one or two nonprofits</td>
</tr>
<tr>
<td>• Need approx. 60</td>
<td>• Need approx. 27</td>
<td>• Need approx. 14</td>
</tr>
<tr>
<td>• Salary, Fringe, Mileage, Equipment</td>
<td>• Salary, Fringe, Mileage, Equipment</td>
<td>• Salary, Fringe, Mileage, Equipment</td>
</tr>
<tr>
<td>• 1:25 client ratio</td>
<td>• 1:15 client ratio</td>
<td>• Transport Clients</td>
</tr>
<tr>
<td>• 12 months of case management per client</td>
<td>• 24* months of case management per client</td>
<td>• 1:10 client ratio</td>
</tr>
<tr>
<td>• 5% administrative funding</td>
<td>• 5% administrative funding</td>
<td>• 10 clients per month</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• 5% administrative funding</td>
</tr>
</tbody>
</table>
Wraparound Services

EHV Client

Case management
Utility assistance
Optional Housing Navigation
Flex Funds
Move In Kit
Furniture

Rapid Rehousing Client

Case management
Utility assistance
Optional Housing Navigation
Flex Funds
Move In Kit
Furniture
# Program Models Overview

<table>
<thead>
<tr>
<th>Program</th>
<th>Essential Program Elements</th>
<th>Timeframe</th>
<th>Population</th>
<th>Outcomes</th>
</tr>
</thead>
</table>
| PSH     | Permanent Rental Subsidy + Intensive Case Mgmt | Non-Time Limited with Annual Reassessment | Individuals and family head of households who are identified as chronically homeless and living with a disabling condition | - Increase Income  
- Remain Housed  
- Move-On within 5 Years |
| RRH     | 12 Months Rental Subsidy + Housing Stabilization Case Mgmt | Up to 12 months of rent subsidy, up to 24 months for bridge housing, recertification after 60 days | Literally homeless households ages 18+ or those residing in shelters; May be used as a bridge to PSH for chronically homeless or disabled | - Increase Income  
- Exit to PH Destination |
| Diversion | Short-term diversion case management, mediation, and one-time financial | 30-60 days of diversion case management; One-time or capped financial assistance; Follow-up emergency services after 3-12 months | Individuals and family households who have not spent a night in shelter or in a motel with a voucher | - Avoid Homelessness |
System Wide Housing Navigators

Staffing
- Staff position held by community providers
- Coordinated by MDHA Housing PM

Responsibilities
- Locating Clients
- Building rapport
- Collecting program enrollment documents
- Collecting housing documents
- Completing Housing Needs Assessments
- Accompanying to unit viewing
- Assisting with unit applications
- Requesting move-in kits and furniture
- Completing unit inspections

Considerations
- Geographically assigned
Application and Scoring
Nissy New & Rae Clay
Timeline

- Monday, August 30, 2021 - MDHA issues DRTRR Competition Timeline and application in AmpliFund
- Tuesday, August 31 – Application workshops
- Wednesday, September 15 7:00 PM – Applications due
- Thursday, September 16 – Independent Review Committee handoff
- Tuesday, September 28 - Independent Review Committee Funding Recommendations
- Friday, October 1 – Awardees notified
- Tuesday, October 5 @ 3:00pm – Subrecipient Contract Orientation
Requirements

1) Funds are reimbursement only
2) Reimbursement is based on City of Dallas source documentation guidelines (HUD Guidelines)
3) DUNS Number
4) SAM Number
5) 501c3 tax status
6) An audit conducted within the past 18 months with no significant findings
7) A 990 or 990ez within the past 18 months
Questions

• Please share your agency’s experience housing individuals experiencing homelessness. In this section, please identify the subpopulation you serve and what key services you provide the subpopulation. Please share any relevant metrics.

• Please share your agency’s experience helping unsheltered individuals experiencing homelessness access housing. Please share any relevant metrics.
Questions

- If you are seeking to support Rapid Rehousing clients, please share your agency’s experience helping individuals experiencing homelessness obtain and maintain Rapid Rehousing. This could be helping clients achieve self-sufficiency and access supportive services. Please share any relevant metrics.

- If you are seeking to support EHV clients, please share your agency’s experience helping individuals experiencing homelessness obtain and maintain housing after she/he received public housing. Please share any relevant data.

- If you are seeking to support housing navigation, please share your agency’s experience helping clients with housing navigation? Please share any relevant data.

- Please share your agency’s experience working with landlords to obtain housing for clients experiencing homelessness
Questions

- Please share your agency’s experience working with clients within the Coordinated Access System. Or share your willingness to partner with us.

- Please share your agency’s experience working with the HMIS system. Or share your willingness to partner with us.

- Please share how your organization participates in the CoC. Please share participation in the workgroups and CoC Executive Council. Or share your willingness to partner with us.
Questions

• Please describe how the client voice shapes the program(s). Please provide one example on consumer input informed service delivery.

• How does the organization address equity (BIPOC & LGBTQIA+)?
Questions

• Provide more detail on each budget line, including how costs were determined

• Do you have FTEs available to work in September on this initiative? (not a scored question)

• Provide an update on key staff and personnel that are engaged in your work, including a brief description of their roles/duties. Please highlight how many staff you intend to hire to achieve the goals you set out to do.

• Implementation Timeline - please include major events, activities and when they will take place. (bullet point and chronological order) a) when case managers will be hired b) when agency can take clients of the CAS system
## Questions

<table>
<thead>
<tr>
<th>GOALS</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>System Performance Measures – Jobs and income growth for homeless persons</td>
<td>Measures: The extent to which participants in CoC Program-funded projects increase employment and other forms of cash income (does not include non-cash income). Why: Maximizing the cash income to participants and system leavers means they’re better able to stay in housing.</td>
</tr>
<tr>
<td>System Performance Measures – Successful housing placement</td>
<td>Measures: The success of street outreach projects in placing people experiencing homelessness into housing, as well as the success projects have at exiting clients to (or retaining placement in) permanent housing. Why: Effective homeless response systems must successfully move clients from the street, or from sheltered situations, to permanent housing in order to end homelessness.</td>
</tr>
<tr>
<td>System Performance Measures – Retaining housing in permanent housing – 6 months to more</td>
<td></td>
</tr>
<tr>
<td>Open goal</td>
<td>YOUR AGENCY IS WELCOME TO SHARE ANY GOALS YOU ARE INTERESTED IN TRACKING SEPARATELY</td>
</tr>
</tbody>
</table>
## Budget

<table>
<thead>
<tr>
<th>Personnel Expenses - Salaries &amp; Wages</th>
<th>Max per employee BUDGET</th>
<th>Case Manager for RRH</th>
<th>Case Managers for EHV</th>
<th>Case Manager for Housing Navigation</th>
<th>Narrative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Staffing</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staffing</td>
<td>$ 55,000</td>
<td></td>
<td></td>
<td>$55,000 per person per year is the max allocation</td>
<td></td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$ 15,000</td>
<td></td>
<td></td>
<td>$15,000 per person is the max allocation</td>
<td></td>
</tr>
<tr>
<td>Total Personnel Expenses</td>
<td>$ 70,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
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</tbody>
</table>

Non-Personnel Expenses

| Equipment                           | $ 1,410                 |                      |                       |                                     |           |
| Mileage                             | $ 5,475                 |                      |                       |                                     |           |
| Total Other Costs                   | $ 6,885                 | $                    | $                     | $                     |           |

| Administrative Fee                  | $ 3,844.25              |                      |                       | Max of 5% of Personnel and Nonpersonnel Expenses |           |

TOTAL EXPENSES (Personnel + Non-Personnel + Other Costs) | $ 80,729 | $ | $ | $ | $ | $ |
Tips from the IRC

- Proofread for clarity and grammar
- Provide context on your agency
- Align your budget and your ask with our ratios and standards
Scoring Rubric

0: No answer given or left blank

1: Response with no detail (yes or no)

2: Limited response that is incomplete and does not fully answer the application prompt.

3: Response with some key information but missing specific details.

4: Response with full details, including specific examples of past work but missing how this is related to current project they are applying for.

5: Response with full details, including specific examples of past work and how this is related to the project they are applying for.
Selection

• Applications must reach a threshold of 49 points to be eligible for funding.

• The straight score will be used to prioritize applications.
Tour of AmpliFund
Rae Clay
AmpliFund Account Registration

TEST Dallas Real Time Rapid Rehousing (DRTRR)

Opportunity Information

Title: TEST Dallas Real Time Rapid Rehousing (DRTRR)
Description: DRTRR, Dallas Real Time Rapid Rehousing, is a regional initiative to house over 2,700 people experiencing homelessness with vouchers or rapid rehousing, move-in assistance, and case management. This collaboration consists of several cities, non-profit organizations, and public housing authorities.

Learn more here: https://www.mdhadallas.org/rttr/

Awarding Agency Name: Metro Dallas Homeless Alliance
Agency Contact Name: Nissy New
Agency Contact Email: Nissy.New@mdhadallas.org
Fund Activity Category: Housing
Geographic Names: City
AmpliFund Account Registration

Create New Account

If you have already registered, please click here to login.

User Information

- Email Address
- Role
- Password
- Confirm Password

Contact Information

- First Name
- Middle Name
- Last Name

Only one administrator for your organization should register. The administrator then adds users and sends an invite to join.
Adding Organization User

How To Invite Users to Your Organization Account

Prerequisite: Must be an Administrator user. The first user to register in an organization is an Administrator by default.

1. Open the **Applicant Portal**.
2. Click the **logo** in the top-left corner of any page.

![AmpliFund Logo]

3. Click **Users**.

![Application, Account Information, Users, FAQ Buttons]

4. Click **+ Add User**.

![User Information, Add User Button]
Adding Organization User

**AmpliFund**

**Warning**
Each user must have a unique email address across all Applicant Portal accounts.

5. Add the user’s **Email Address**.

6. Select the user’s **Role**.
   - **Administrator**: Administrators can create, edit, delete, and withdraw applications; create and edit accounts; and add new users.
   - **Editor**: Editors can edit applications and update their account settings.

**Contact Information**
7. Add the user’s **name**, **mailing address**, and **phone number**. Required fields are marked with an asterisk (*).
8. Click **Invite**.
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Learn more here: https://www.mdhxdallas.org/rrtr/

Awarding Agency Name: Metro Dallas Homeless Alliance

Agency Contact Name: Nissy New

Agency Contact Email: Nissy.New@mdhxdallas.org

Fund Activity Category: Housing

Opportunity Manager: Rae Clay
Navigating the Application

TEST Dallas Real Time Rapid Rehousing (DRTRR)

Project Information

Application Information

Application Name: Helpful Hands Outreach
Navigating the Application

- **Save**: Saves the current page and stays on this page.
- **Mark as Complete**: When done with page, will check to make sure all required fields are completed. If not, an error will show on the page.
- **Save & Continue**: Saves the current page and moves to the next page of the application.
Navigating the Application

TEST Dallas Real Time Rapid Rehousing (DRTRR)

Forms

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Print</th>
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<tbody>
<tr>
<td>Organization Information</td>
<td>In Progress</td>
<td></td>
</tr>
<tr>
<td>Project Information</td>
<td>Complete</td>
<td></td>
</tr>
<tr>
<td>Grant Details</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Goals, Baseline and Target Numbers</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Budget</td>
<td>New</td>
<td></td>
</tr>
<tr>
<td>Attachments</td>
<td>New</td>
<td></td>
</tr>
</tbody>
</table>

1 - 6 of 6 items
Navigating the Application

TEST Dallas Real Time Rapid Rehousing (DRTRR)

You are about to submit your application, , to Metro Dallas Homeless Alliance.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.

You have forms containing required fields which have not been completed!

[Review] [Submit]
Application Sections

**Opportunity Details**
Overview of the opportunity including due dates, technical help, and opportunity eligibility

**Evaluation & Scoring**
Evaluation criteria, scoring, review and selection process, and anticipated announcement date

**Project Information**
Amount requested, primary contact info

**Application Forms**
Detailed information from your organization

**Submit**
Final check on application items and submittal
### Application Forms

**TEST Dallas Real Time Rapid Rehousing (DRTRR)**

[Diagram showing stages of application process]

<table>
<thead>
<tr>
<th>Forms</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
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<td>![print_icon]</td>
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<td>![print_icon]</td>
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<td>![print_icon]</td>
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<tr>
<td>Budget</td>
<td>New</td>
<td>![print_icon]</td>
</tr>
<tr>
<td>Attachments</td>
<td>New</td>
<td>![print_icon]</td>
</tr>
</tbody>
</table>

- **Help**
- **Download**
- **Save & Continue**
Goals - Baseline and Target Numbers

Goals should relate to the specific proposal. More than three goals may be provided. See Glossary of Terms for definitions and examples.

Baseline Numbers should reflect the time period of August 1, 2021 - August 31, 2021.

Target Numbers should reflect the performance measure goal at the completion of the initiative.

Goals:

<table>
<thead>
<tr>
<th>System Performance Measures - Jobs and income growth for homeless persons in CoC Program-funded projects</th>
<th>Baseline #</th>
<th>Target #</th>
<th>Goal Description for additional goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>System Performance Measures - Successful housing placement</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Additional Goal *provide description in last column</td>
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<tr>
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<td></td>
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</tr>
<tr>
<td>Additional Goal *provide description in last column</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Has the goals table been completed? *
Budget Instructions

For your proposed budget, please download and use the template below provided by MDHA. See below for key definitions and instructions for completing. This budget is for staff dedicated to this initiative and not intended to cover current staffing positions.

- Input should only be made in the yellow cells.
- Only fill in the budget column that pertains to what you are applying for. **EXAMPLE:** If you are applying for Case Management for both RRH and EHV, fill in the budget details in columns C - "Case Manager for RRH" and D - "Case Managers for EHV". Column E - "Case Manager for Housing Navigation" will be left blank.

Max Per Employee BUDGET: The Number of Staffing, cell B8, can be changed. It will show the max allowable amounts that can be requested based on the number of staff entered here. **NOTE:** This column is only for reference. It will not be used towards your budget calculation. If you are applying for a different number of staffing for each program, you can change cell B8 to see the max allowable for each program.

Please reach out to rae.clay@mdhadallas.org if you have questions about the budget template.

Budget Proposal

Please download and complete the attached budget template
DRTRR Grant_Expenditure_Report_Template Update 0827.xlsx
Please attach your completed budget narrative *

Choose File

Provide more detail on each budget line, including how costs were determined
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Awarding Agency Name: Metro Dallas Homeless Alliance

Agency Contact Name: Nissy New

Agency Contact Email: Nissy.New@mdhadallas.org

Fund Activity Category: Housing

Opportunity Manager: Rae Clay
# Need Help?

## Dallas Real Time Rapid Rehousing (DRTRR)

### Help

<table>
<thead>
<tr>
<th>Application Help Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of help needed, if desired..</td>
</tr>
<tr>
<td>Application Help Email:</td>
</tr>
<tr>
<td>Application Help Name:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Technical Help Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of technical help on the application if desired..</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Documentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Help Guide</td>
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<td>HelpDocumentGuidePDF</td>
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Key Takeaways

• One person from your organization must register as the account administrator FIRST, then user accounts can be added.
• The application can be downloaded as a pdf prior to filling out the online application.
• Application will time out after 20 minutes and lose any unsaved work.
• You will not be able to submit your application without all pages and forms marked completed.
• Use the "HELP" button for AmpliFund and/or application questions.
Contact Information

• Rae Clay (rae.clay@mdhadallas.org) for all AmpliFund questions
• Nissy New (nissy.new@mdhadallas.org) for all other questions